

From

Date:

Place:

Name:_____

Membership No._____

To

The Secretary

DBS Bank India Staff Cooperative Thrift and Credit Society Ltd.,

No.10 Station View Road,

Kodambakkam,Chennai-600024.

Dear Sir,

I wish to inform that I have retired from the services of the bank due to superannuation /VRS/ resignation/resigned my job. In view of this, I would like to close my membership with your society. I kindly request you to take necessary steps to close my membership and settle the balance amount, if any, after adjusting outstanding loan dues, to the credit of the following Bank Account.

I herewith enclose KYC documents-PAN card and AADHAR card (unmasked copies) for your reference and records.

Thanking you,
Yours Sincerely,

Signature

Name:_____

SB A/c No._____

Employee ID:_____

Designation:_____

Contact No:_____

Email ID :_____

Branch :_____

Resident Address : _____

Attach Aadhar(Unmasked) & PAN